

Joe Kickel

From: Carin Miller <camiller75@gmail.com>
Sent: Sunday, September 15, 2019 8:32 PM
To: Lehn, Cathi
Cc: Collette Clinkscale; flipcity@att.net; Susan Clement; Constance Golphin-Johnson; hopesear@sbcglobal.net; John Blackwell; Davida Russell; Susan Efroymsen; Kelly Sisko; Joe Kickel; Tony Torres; Melissa Yasinow; Susanna Niermann O'Neil; Steve Barker
Subject: Re: A Recommendation to the CH RRTF
Attachments: CH R&R Task Force Outline.docx

Hello,

I'd like to second Cathi's comments, and I think we can all agree that we want to complete our task in a timely manner. As I mentioned last week, I started to draft an outline (see attachment) of what our recommendation to council might look like. It overlaps with Cathi's list of items quite a bit. Please know that this is a draft, and a suggested starting point.

I'd also like to suggest an agenda for our next meeting:

6:00-6:10: Approval of 9/12/19 Minutes

6:10-6:20: Old Business, confirm remaining meeting dates

6:20-6:30: Determine structure of remaining meetings (per Cathi's suggestion), discuss procedure regarding consensus/majority vote

Discussion of Decision Tree

6:20-6:30: Maintain Current In-house procedures (pros and cons) (I know we already voted to do either option 2 or 3 below, but we never formally discussed this part of Joe's Decision Tree)

6:30-6:45: Convert to Automated Collection In-house (pros and cons)

6:45-7:00: Switch to Private Hauler using automation (pros and cons)

7:00-7:25 - Create outline for Recommendation

7:25-7:45 - Assign sections of Recommendation to Task Force Members

7:45-7:50 - Discuss next meeting's agenda

7:50-8:00 - Public Comments

Thank you,
Carin

On Sun, Sep 15, 2019 at 5:22 PM Lehn, Cathi <CLEhn@city.cleveland.oh.us> wrote:

Dear Cleveland Heights Refuse and Recycling Task Force Members,

For the past several months I have been relatively quiet as I have listened and learned all about the current refuse and recycling operations in Cleveland Heights. Collette, Tony and Joe have gone above and beyond to answer our questions and provide us with an extraordinary amount of information in order that we may fulfill our mission. That said, it is now time for us to complete our task. We have decided that we will have 4 more meetings and in that time we have a lot of work to do.

Last week we voted to extend our meetings to two hours. I do not have a problem with this if we use our time wisely and productively.

At the last meeting, I asked how our recommendations were to be presented to Council. I thought this was an important question because if we are to present our recommendation via a written and visual presentation, these materials will take time to develop once we have made a decision. Have we built time for this into our schedule? Also, is there a particular format/template that we should follow for the written document?

I also have a question on procedure. I am assuming that if we can't reach unanimous agreement on a section, that we go with the majority?

We have discussed having assignments, however we have yet to be given assignments and I think it is time. See below for my recommendation as to how we move forward.

At the next meeting on September 19th I recommend that we create an outline, assign sections to Task Force members to be completed at least in DRAFT form by the following week and make initial comments for each section.

On September 26th we review the written sections and comment further. We also address any additional questions that come up.

The following two meetings in October are to further refine these written sections and start collecting photos and stats for a powerpoint presentation. The written sections should be compiled and edited by one person for a consistent voice throughout the document.

Here are my proposed sections following Joe's Decision Tree.

- Introduction
- Pros and Cons of Automation
- Pros and Cons of In House Collections

- Pros and Cons of Privatization
- Budget Summary
- Recommendation for Recycling
- Recommendation for Bulk
- Recommendation for Apartment/Commercial Containers
- Recommendation for Yard Waste
- Recommendation for Special Collections
- Recommendation for Education
- Recommendation for Ordinances
- Funding Opportunities

Thank you for your consideration of this recommendation for moving forward

Cathi

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