



**City of Cleveland Heights  
Refuse & Recycling Task Force**

**10/24/19 Meeting Minutes  
Cleveland Heights City Hall – City Council Chambers – 6:00 p.m.**

Ms. Carin Miller notified the task force that Ms. Constance Johnson was running late, and called the meeting to order.

Ms. Miller asked if everyone had a chance to review the October 10<sup>th</sup> minutes.

Mr. Jordan Davis made a motion to approve the October 10<sup>th</sup> minutes.

Mr. John Blackwell seconded the motion.

Ms. Miller asked if there was any old business that anyone wanted to discuss.

Ms. Susan Efroymsen commented that switching to containers would be safer for pets.

Ms. Susan Clement commented about the previous phone call that she had with Holly Hilliard at the Ohio EPA about the transfer station license fee, and a document that she received.

Ms. Miller asked Ms. Clement if she could share it with the task force.

Ms. Efroymsen commented that the city should request confirmation from the EPA about leaving the transfer station idle.

Mr. Davis had questions about costs and a previous cost analysis.

Ms. Miller asked if there was any additional old business.

Ms. Miller moved the meeting to Ms. Hope Wright's discussion of bulk collection.

Ms. Hope Wright presented her discussion of bulk and yard waste.

Ms. Efroymsen commented that she thinks the city should continue weekly bulk collection.

Mr. Tony Torres commented that the claw truck was originally purchased for picking up yard waste, but due to the volume they have been used for Bulk, but if bulk was limited to a certain number of items, the one person operator could pick up the bulk.

Ms. Collette Clinkscale commented about the City of Cleveland's policy where residents can place two bulk items out on a weekly basis.

Ms. Wright commented that move outs are the big problem that she is concerned about.

Mr. Davis commented that he would be in favor of keeping weekly bulk.

Mr. Torres commented that if an operator had a problem lifting a single item, they usually call the foreman or supervisor assists them in lifting single bulk items.

Ms. Wright commented about mattresses should be placed in plastic.

Ms. Davida Russell agreed that it is a health concern, and it should be required to place mattresses in plastic.

Ms. Efroymsen asked what Mr. Torres' preference would be for bulk collection.

Mr. Torres said weekly.

Ms. Miller commented that the recommendation is to keep weekly bulk collection limited to four items per household.

Ms. Clement commented that she would prefer that it be required that residents should schedule for bulk collection.

Mr. Davis asked that Ms. Wright finish her discussion until voting on any recommendations.

Ms. Wright continued with her discussion about bulk collection and appliances.

Ms. Wright talked about holding landlords accountable for large move outs.

Ms. Russell commented about landlord and tenant training in order to be good neighbors.

Mr. Blackwell asked Ms. Russell if she knew of any cities that have any such training.

Ms. Russell commented that Lakewood does it.

Ms. Clinkscale commented that education is a big part of collecting fees, and that residents should have to pay first for collection of large move outs.

Mr. Davis suggested the possibility of residents paying over the phone in advance of collection.

Ms. Wright commented about the possibility of paying online.

Ms. Russell commented that not everyone might have that capability.

Ms. Miller asked for a vote on keeping weekly bulk pick-up and limiting it to four items.

Ms. Efroymsen asked about putting out extra bags after a holiday.

Ms. Miller clarified about bulk.

Mr. Blackwell commented about putting carpet out.

Ms. Miller polled the members about weekly bulk pick-up limited to four items per household, and bulk items to be on an approved list.

Ms. Clement yay

Mr. Davis yay

Ms. Wright yay

Mr. Blackwell yay

Ms. Russell yay

Ms. Miller yay

Ms. Efroymsen yay

Ms. Efroymsen commented about the city possibly hosting a free-cycling event.

Ms. Miller polled the members about the city encouraging the donation and re-use of household items.

Mr. Davis asked if the recommendations are going to be incorporated into the document.

Mr. Blackwell commented that there are a lot of different writing styles.

Mr. Davis asked how detailed the recommendation would be.

Ms. Miller commented that she would omit the recommendation of encouraging donations and re-use of household items.

Ms. Wright commented about requiring dumpsters for move-outs and construction.

Ms. Efroymsen asked if a landlord should speak to the feasibility for the recommendation of requiring dumpsters.

Ms. Miller asked if Ms. Wright had any specific recommendations for yardwaste.

Ms. Wright said no, only that the website should be cleaned up a bit.

Ms. Miller moved the meeting to the educational recommendations from Ms. Clement.

Ms. Clement presented her discussion about education recommendations.

Ms. Efroymsen commented that she would like to add reaching out to private schools about recycling education, and adding a marketing person for educational materials.

Ms. Efroymsen commented about oops tags and having a couple of blank lines to fill in improperly placed items.

Ms. Miller commented that the County solid waste district has a lot of resources available for educational purposes.

Mr. Blackwell commented that the task force should set a target to get a magnet on every refrigerator.

Ms. Clinkscale commented that it might be hard for a driver to fill out an oops tag, but check boxes might work better.

Mr. Davis commented that education is extremely important, and good policies have been in placed but not properly enforced.

Ms. Miller commented about one of Ms. Cathi Lehn's recommendations about the city hiring a recycling coordinator.

Ms. Miller asked if the task force would agree with recommending that the city hire a recycling coordinator or sustainability coordinator.

Ms. Clement commented about the contamination that she found in her neighbors recycling.

Ms. Efroymsen asked if the position would be a full time position.

Ms. Miller commented that she would recommend that the position be a temporary position to roll out the program.

Mr. Davis commented that he would be opposed to a consultant, and that it should be a full time position with an entire department with a separate director.

Ms. Clinkscale commented about adding more staff may add more costs.

Mr. Blackwell commented that he would not be in favor of adding another position.

Mr. Davis commented that his recommendation would be to go big and go large.

Ms. Miller offered some clearer language for recommending that certain aspects of recycling and education need to be addressed in either a current employees job description or an additional position.

Ms. Wright commented that she thinks the city will need a full time employee to look address recycling.

Ms. Miller discussed the additional meetings and requesting an extension.

Ms. Clinkscale commented that she included something in the council packet about needing more time.

Ms. Miller commented that she was going to talk with Ms. Constance Johnson about additional meetings and drafting the recommendation.

Ms. Miller asked Mr. Joe Kickel about scheduling around room availability.

Ms. Clinkscale said that Monday's are not available due to council meetings.

Ms. Miller said that she will send out an email with some potential dates to see who is available.

Ms. Miller said that she will check with Ms. Johnson to see what needs to be done to request a formal extension.

Ms. Wright made a motion to adjourn.

Ms. Russell seconded the motion.

Ms. Miller adjourned the meeting.